



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

***REVISED 05-12-2015**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: May 7, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of May 11, 2015

May 11, 2015 Monday	UW Extension Education Committee Farmland Conservation Easement Commission	8:30 a.m. 12:30 p.m.	UW Extension 864 Collins, Rm 12, Jefferson Jefferson County Courthouse Rm 203
May 12, 2015 Tuesday	Human Services Board County Board	8:30 a.m. 7:00 p.m.	Workforce Development 874 Collins, Rm 103, Jefferson Jefferson County Courthouse Room 205
May 13, 2015 Wednesday	No Scheduled County Meetings		
May 14, 2015 Thursday	Finance Committee Zoning Board of Adjustment – Site Inspections *Mid-Wisconsin Federated Library System Joint Meeting-Trustees & Director's Council Zoning Board of Adjustment – Public Hearing	8:00 a.m. 9:15 a.m. 9:30 a.m. 1:00 p.m.	Jefferson County Courthouse Rm 112 Jefferson County Courthouse Rm 203 Mid-WI Federated Library System 112 Clinton St, Horicon Jefferson County Courthouse Rm 205
May 15, 2015 Friday	WI Utility Tax Association (WCUTA)	10:30 a.m.	WCUTA Office 44 E. Mifflin St, Ste 605A, Madison
May 16, 2015 Saturday	*Lake Ripley Management District (Agenda added)	9:00 a.m.	Town of Oakland N4450 CTH A, Cambridge
May 17, 2015 Sunday	No Scheduled County Meetings		



Jefferson County

**University of Wisconsin-Extension
Cooperative Extension**

864 Collins Road
Jefferson, WI 53549

(920) 674-7295

(920) 674-7200 (fax)

DATE: May 6, 2015
TO: Paul Babcock, Glen Borland, Peter Hartz, Ed Morse, Dick Schultz and Other Interested Citizens
CC: Ben Wehmeier, Barb Frank, Tammie Jaeger, Jim Schroeder, Matt Hanson
FROM: LaVern Georgson, Agriculture Agent
RE: University Extension Education Committee Meeting

A meeting of the Jefferson County University Extension Education Committee will be held on **Monday, May 11, 2015 at 8:30 a.m.** at UW-Extension, 864 Collins Rd., **Room 12**, Jefferson, Wisconsin.

1. Call to Order & Roll Call (to establish a quorum)
2. Certification of Compliance with Open Meetings Law
3. Approval of Agenda (for possible rearrangement)
4. Approval of April 13, 2015 meeting minutes
5. Communications
6. Public Comment: Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.
7. Update on County Board Resolution from Administration & Rules Committee for Support of Extension in State Budget
8. 2015 Budget Report
9. Agent Reports
10. Next meeting date – June 8, 2015
11. Identify Future Agenda Topics
12. Adjourn

**The Committee may discuss and/or take action on any item specifically listed on the agenda.
Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24
hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

“Enriching people with knowledge, perspective, skills and aspirations.” University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.



Farmland Conservation Easement Commission Agenda

Jefferson County Courthouse

311 S Center Ave, Rm 203

Jefferson, WI 53549

Monday, May 11, 2015 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the May Agenda
5. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Review & Approval of the April 20, 2015 Meeting Minutes
8. Discussion and Possible Action on PACE Applications
 - Greg Wilke, Town of Waterloo
 - Cliff Haberman, Town of Milford
 - Gary & Mary Ann Kunz Trust, Town of Sumner
 - Duane Koch, Town of Farmington
 - Timothy Hunn, Town of Aztalan
9. Discussion on the Landownership Changes, specifically the sale of Dale Neupert Parcel #030-0813-1733-002 to Kurt Skalitzky
10. 90 Day Notice for any Easement Change Requests
11. Discussion and Possible Action on Conservation Planning in regard to Farmland Easements
12. Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
13. Review New Easement Application
14. Potential Impact Fee and Strengthening AEA'S
15. Discussion on Future Events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach
16. Future Meeting:
 - June 8, 2015 @ 12:30 in Room 203
 - July 13, 2015 @ 12:30 in Room 203
 - August 10, 2015 @ 12:30 in Room 203
17. Suggestions for the Next Agenda
18. Adjournment

**The Commission may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at (920) 674-7101 24 hours prior to the meeting so appropriate arrangements can be made.*

AGENDA

Jefferson County Human Services Board

Jefferson County Workforce Development Center, 874 Collins Road, Room 103, Jefferson, WI 53549

May 12, 2015 at 8:30 a.m.

Board Members:

Jim Mode, *Chair*
Dick Jones, *Vice Chair*
John McKenzie, *Secretary*

Russell Kutz
Jim Schultz

Augie Tietz
Cynthia Crouse

1. Call to Order Roll
2. Call/Establishment of Quorum
3. Certification of Compliance with the Open Meetings Law
4. Election of Officers: Chair, Vice Chair, Secretary
5. Review of the May 12, 2015 Agenda
6. Citizen Comments (Members of the Public who wish to address the Board on specific agenda items must register their request at this time.)
7. Approval of April 14, 2015 Board Minutes
8. Communications
9. Zero Suicide presentation
10. Consider:
 - a) Proclamation for Economic Support Specialists & Case Managers Week
 - b) Proclamation for May as National Foster Care Month
11. Review of March, 2015 Financial Statement
12. Review and Approve April, 2015 Vouchers
13. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging and Disability Resource Center
14. Update on New Professional Contracts
15. Two new Nutrition Project Council members to be approved by the H.S services board and then confirmed by the county board. Karen Anfang replacing Judy Pinnow in Rome, and Carol Ellingson replacing Marcia Bare in Jefferson
16. Meal Program Bids
17. State budget updates
18. Review 2014 annual report
19. Director's Report
20. Updates from Wisconsin County Human Services Association
21. Discuss June's Public Hearing and Set next meeting date and potential agenda items (June 9th Public Hearing)
22. Adjourn

The Board may discuss and/or take action on any item specifically listed on the Agenda. Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA

JEFFERSON COUNTY BOARD MEETING

May 12, 2015 7:00 p.m.

**Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549**

1. **CALL TO ORDER**
 2. **ROLL CALL BY COUNTY CLERK**
 3. **PLEDGE OF ALLEGIANCE**
 4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
 5. **APPROVAL OF THE AGENDA**
 6. **PUBLIC HEARING**
Jefferson County Library Board withdrawing from the Mid-Wisconsin Federated Library System and partnering with Waukesha County Federated Library System
 1. Letter dated May 4, 2015 from Sue Cantrell, Mid-WI Federated Library System
 7. **SPECIAL ORDER OF BUSINESS**
 - a. Recognition – Veteran’s Service Office Donation – Yvonne Duesterhoeft
 - b. Update on The College of Osteopathic Medicine
 1. Cody Horlacher, Representative of the Assembly – District 33
 2. Mark Lefebvre and Jennifer DeKrey, Consultants on behalf of the College of Osteopathic Medicine
 8. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum)
 - b. Zoning Committee – Notice of Public Hearing, May 21, 2015
 9. **PUBLIC COMMENT** (Agenda Items)
 10. **ANNUAL REPORTS**
 - a. County Administrator – Ben Wehmeier
 - b. Economic Development Consortium – Genevieve Borich
 - c. Finance – Brian Lamers
 - d. Human Resources – Terri Palm-Kostroski
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
11. **COUNTY BOARD CHAIR**
 - a. Resolution - Ratification of Emergency Declaration
 12. **ADMINISTRATION AND RULES COMMITTEE**
 - a. Resolution – Supporting the Jefferson County UW-Extension Program and the University of Wisconsin-Whitewater
 - b. Resolution – Supporting the Local Stewardship Fund
 - c. Resolution – Supporting the retention and expansion of Wisconsin’s current long term care system of Family Care, IRIS, Partnership and Aging and Disability Resource Centers

- d. Resolution – Opposing requiring additional information on property tax bills
- e. Resolution – Opposing 2015 Senate Bill 21 and 2015 Assembly Bill 21 as they relate to repealing Wisconsin Statute §145.245, eliminating the Wisconsin Fund Program (Financial Assistance Program) for private on-site wastewater treatment system replacement or rehabilitation
- 13. HUMAN RESOURCES COMMITTEE
 - a. Ordinance – Amend the Personnel Ordinance to create HR0570, Safety in the Workplace
 - b. Ordinance – Amend the Personnel Ordinance to create HR0685, Uniform, Safety Shoes and Safety Eye Protection Allowance Policy
- 14. JEFFERSON COUNTY LIBRARY BOARD
 - a. Resolution – Withdrawing from the Mid-Wisconsin Federated Library System and Partnering with the Waukesha County Federated Library System
- 15. PLANNING & ZONING COMMITTEE
 - a. Report – Approval of Petitions
 - b. Ordinance - Amend Zoning Ordinance
- 16. TASK FORCE ON COUNTY OPERATIONS & ORGANIZATION
 - a. Resolution – Extending the length of time the Task Force will meet (Addendum)
- 17. APPOINTMENTS BY ADMINISTRATOR
 - a. William T. Kern, Highway Commissioner for a two-year term ending May 31, 2017
- 18. PUBLIC COMMENT (General)
- 19. ANNOUNCEMENTS
 - a. Update: Task Force on County Government Organization & Operations
- 20. ADJOURN

Highway Facility Open House
June 9, 2015 4:00 -7:00 P.M.

NEXT COUNTY BOARD MEETING
June 9, 2015 – 7:00 P.M. - ROOM 205

Agenda
Jefferson County
Finance Committee
Jefferson County Courthouse
311 S. Center Avenue
Room 112
Jefferson, WI 53549

Date: Thursday, May 14, 2015

Time: 8:00 a.m. (note time change)

Committee members:	Jones, Richard (Chair)	Poulson, Blane
	Braugher, James (Vice Chair)	Schroeder, Jim
	Hanneman, Jennifer (Secretary)	

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the agenda
5. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of Finance Committee minutes for April 9, 2015
7. Communication
8. Presentation from DANA Investment Advisors
9. Presentation from PFM Asset Management LLC
10. Discussion and possible action on RFP's for Investment Services.
11. Discussion and possible action on Purchase Card Policy and Procedures (P-Cards)
12. Monthly Financial Report for March 2015-Finance Department
13. Monthly Financial Report for March 2015-County Clerk
14. Monthly Financial Report for March 2015-Treasurer
15. Monthly Financial Report for March 2015-Child Support
16. Discussion of funding for projects related to the new Highway Facilities
17. Review and discussion on 2015 projections of budget vs. actual
18. Update and discussion on State Budget
19. Update on contingency fund balance
20. Set future meeting schedule, next meeting date, and possible agenda items
21. Payment of invoices
22. Adjourn

Next scheduled meetings:

Thursday, June 11, 2015 Regular Meeting
Thursday, July 9, 2015 Regular Meeting
Thursday, August 13, 2015 Regular Meeting
Monday, September 14, 2015 Regular and Budget Meeting

All meetings are scheduled to begin at 8:30 am in Room 112 unless otherwise noted.

The Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Janet Sayre Hoeft, Chair; Dale Weis, Vice-Chair; Don Carroll, Secretary;
Paul Hynek, First Alternate; Lloyd Zastrow, Second Alternate

PUBLIC HEARING *BEGINS AT 1:00 P.M. ON MAY 14, 2015 IN ROOM 205, JEFFERSON COUNTY COURTHOUSE*

CALL TO ORDER FOR BOARD MEMBERS *IS AT 9:15 A.M. IN COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

SITE INSPECTION FOR BOARD MEMBERS *LEAVES AT 9:30 A.M. FROM COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

1. *Call to Order-Room 203 at 9:15 a.m.*
2. *Roll Call*
3. *Certification of Compliance with Open Meetings Law Requirements*
4. *Review of Agenda*
5. *Approval of April 9, 2015 Meeting Minutes*
6. *Communications*
7. *Site Inspections – Beginning at 9:30 a.m. and Leaving from Room 203:*
 - V1457-15 – Warren J & Carol A Harrington, W9501, W9497 & W9495 Lake Drive, Town of Sumner*
 - V1458-15 – Steven Plue, Rose Stella Estate Property, Koshkonong Manor Road, Town of Sumner*
 - V1454-15 – Wausau Homes of Cottage Grove, David & Lorraine Peters Trust Property, W8096 Park Lane, Town of Lake Mills*
 - V1455-15 – William & Renee Wesenberg, N7084 Manske Road, Town of Milford*
 - V1453-15 – Dean & Susan Andersen, N6534 County Road N, Town of Aztalan*
 - V1456-15 – Ekrem Idrizi, W2346 Hanson Road, Town of Sullivan*
8. *Public Hearing – Beginning at 1:00 p.m. in Room 205*
9. *Explanation of Process by Board of Adjustment Chair*

NOTICE OF PUBLIC HEARING JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

NOTICE IS HEREBY GIVEN that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on Thursday, May 14, 2015 in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. No variance may be granted which would have the effect of allowing in any district a use not permitted in that district. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules. Subject to the above limitations, variances may be granted where strict enforcement of the terms of the ordinance results in an unnecessary hardship and where a variance in the standards will allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. Based upon the findings of fact, the Board of Adjustment must conclude that: 1) Unnecessary hardship is present in that a literal enforcement of the terms of the ordinance would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome; 2) The hardship is due to unique physical limitations of the property rather than circumstances of the applicant; 3) The variance will not be contrary to the public interest as expressed by the purpose and intent of the zoning ordinance. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; decisions shall be rendered after public hearing on the following:

V1453-15 – Dean & Susan Andersen Trust: Variance from Sec. 11.03(d) of the Jefferson County Zoning Ordinance and Sec. 15.04(c) of the Land Division/Subdivision Ordinance to allow access to a new residence over an adjoining property. The site is at **N6522 County Road N** in the Town of Aztalan on PIN 002-0714-1143-000 (30 Acres) in an A-1, Exclusive Agricultural zone.

V1454-15 – Wausau Homes of Cottage Grove/David & Lorraine Peters Trust Property: Variance from Sec. 11.07(d)2 of the Jefferson County Zoning Ordinance to construct a residence at less than the required right-of-way and centerline setbacks of **County Road B and Park Lane**. The property is in the Town of Lake Mills on PIN 018-0713-0233-025 (0.709 Acre) in a Residential R-1 zone.

V1455-15 – William & Renee Wesenberg: Variance from Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance to allow reduction of the minimum side yard setback for a detached accessory structure. The property is in an A-1, Exclusive Agricultural zone at **N7084 Manske Road**, Town of Milford, on PIN 020-0714-0513-001 (1.07 Acre).

V1456-15 – Ekrem Idrizi: Variance from Sec. 11.04(f)8 to temporarily allow two principal structures in an A-3, Rural Residential zone while a replacement home is under construction. The site is at **W2346 Hanson Road** on PIN 026-0616-3024-003 (1.108 Acre) in the Town of Sullivan.

V1457-15-Warren & Carol Harrington: Variance from Sec. 11.09(e) of the Jefferson County Zoning Ordinance to allow separation of a substandard lot from contiguous lands under the same ownership. The lot is at **W9501 Lake Drive** in the Town of Sumner, on PIN 028-0513-1934-050 (0.186 Acre) in a Residential R-1 zone.

V1458-15 – Steven E Plue/Rose M Stella Estate Property: Variance from Sec. 11.03(f) of the Jefferson County Zoning Ordinance to allow an accessory use/structure without a principal use/structure. The site is on **Hilltop Road** in the Town of Sumner on PIN 028-0513-1613-002 (1.43 Acre) and is zoned Residential R-2.

10. Decisions on Above Petitions

11. Adjourn

If you have questions regarding these variances, please contact the Zoning Department at 920-674-7113 or 920-674-8638. Variance files referenced on this hearing notice may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

The Board may discuss and/or take action on any item specifically listed on the agenda.

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

Mid-Wisconsin Federated Library System
Joint Meeting with MWFLS Trustees and Directors' Council
Meeting Notice
Mid-WI Federated Library System
112 Clinton Street, Horicon, WI 53032 ~ 920-485-0833
Thursday, May 14, 2015
9:30 a.m.
AGENDA

The Following Items May Be Discussed and Possible Action Taken:

- I. Call to Order/Introductions
- II. Public Comments~ 5 Minutes
- III. Approval of Agenda
- IV. Approval of Previous Directors' Council Minutes- April9, 2015
- V. MWFLS Staff Reports
 - A. Director
 - B. Business Manager
 - C. Technology
 - D. Public Information Designer
- VI. Unfinished Business
 - A. Zinio Subscription for 2016 - Action
- VII. New Business
 - A. Survey Results from Dodge & Washington Counties
 - B. Directors and Trustees Discuss MWFLS Options for 2016
 - C. Authorize a Building Sale- Action
 - D. Authorize to Explore Merger Possibilities- Action
- VIII. Library Reports
- IX. Set Next Meeting Date: June 11, 2015
- X. Adjourn

For further information, please contact: Sue Cantrell, Director, Mid-WI Federated Library System@ 920-485-0833 or e-mail at cantrells@mwfls.org

Please note: If given seventy-two hours notice, MWFLS will accommodate the needs of qualified individuals with disabilities through auxiliary aids.

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION

44 East Mifflin Street, Suite 605A, Madison, Wisconsin 53703
Phone: (608) 250-4685

2014-2015 Officers

President
LAWRENCE WILLKOM
(715) 723-5804
Chippewa County

Vice President
JOHN H. TRAMBURG
(920) 484-3534
Columbia County

Secretary
William Goshring
(920) 994-4749
Sheboygan County

Treasurer
LINDA SINKULA
(920) 388-3251
Kewaunee County

Executive Director
ALICE O'CONNOR
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Member Counties

ASHLAND
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CHIPPEWA
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DUNN
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JEFFERSON
KENOSHA
KEWAUNEE
LA CROSSE
MANITOWOC
MARATHON
MARINETTE
OZAUKEE
ROCK
SHEBOYGAN
VERNON
WASHINGTON

Friday, May 15, 2015

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION
10:30 A.M. – 1:00 P.M. (WORKING LUNCH)

MEETING WILL BE HELD AT:
Constituency Services/WCUTA office
44 East Mifflin Suite 605

Parking Instructions provided below

CALL IN INSTRUCTIONS:

Conference Dial-in Number: (712) 432-0460

Participant Access Code: 115141#

(Be sure to hit # key after you enter the number, this will take you into the conference call)

If you are having trouble connecting, please call my assistant Anne Spires at 608-250-4685, so she can assist you.

- Call to Order - Larry Wilkom
- Roll Call- Larry Wilkom
- Approval of Minutes of February 7, 2015 (Attached)
- President's Report – Larry Wilkom
 - Appoint Nomination Committee for 2016 officers per by laws
 - Appoint Audit commit per by laws
- Treasurer's report - Supervisor Linda Sinkula
 - Balance Sheet
- Report of Executive Budget –Executive Director – Alice O'Connor
 - State of Budget
- SPEAKER: TBA
- Next Board Meeting Date
 - Adjourn

***Note: Sandwiches will be delivered at noon for a working lunch.**

***Note: Call Alice if you get lost 608-225-9391.**



Lake Ripley Management District
Meeting of the Board of Directors
May 16, 2015
9:00 A.M. at Oakland Town Hall

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (April 18, 2015)
- IV. Treasurer's Report
- V. Lake Manager's Report
- VI. Old Business
 - A. Discussion and possible action on Monogram Apparel
 - B. Discussion and possible action on Trapping Permit Application/ Program Amendments
 - C. Discussion and possible action on Board Meeting Frequency
 - D. Discussion and possible action on Legal Representation
 - E. Discussion and possible action on Replacement of Dump Truck/Dodge Dakota
- VII. New Business
 - A. Discussion and possible action on Standing Committee Nominations
 - B. Lakes Convention Report
 - C. Lake District Preserve tour
- VIII. Correspondence/Announcements
- IX. Adjournment